Sallisaw/Fort Smith W. KOA Job Description

Job Title: **KOA Team Member**

**About Kampgrounds of America, Inc.**

Kampgrounds of America, Inc. (KOA), is the world’s largest network of privately owned campgrounds and the leader in outdoor hospitality. KOA has 525+ locations in the US and Canada, including a mix of franchised and company-owned properties. Founded in 1962, the mission of KOA is “connecting people to the outdoors and each other, “and those who represent the brand share the values of the being family-oriented, passionate, entrepreneurial, customer-focused, and progressive.

**Position Summary:** Your position as a KOA Team Member includes housekeeping, maintaining guest satisfaction, filling propane and other various duties around our campground. Your main goal is ensuring every guest has a memorable stay.

**List of duties:**

1. General maintenance duties, including campsite cleanup, trash pickup, power washing, using a volt meter if needed.
2. Cabin, loft, office, and restroom cleaning and maintenance as needed. This also includes cleaning and folding laundry, and changing dog waste stations.
3. Assisting guests as needed
4. Learning K2 system and registering guest
5. Counting and exchanging money
6. Dispensing Propane
7. Identify and solve critical issues/critical decision-making/troubleshooting
8. Operating of a vehicle/Golf cart/4 wheeler
9. Taking phone calls in a professional manner

**Physical Requirements:**

1. Must be able to lift and carry up to 53lbs
2. Ability to bend, stoop, kneel, and crouch is small spaces.
3. Able to work inside and outdoors in various climates.

**Job Requirements:**

1. Must be 18 years or older with a valid driver’s license.
2. Must be willing and able to work with children.
3. Must be able to work weekends and certain afternoon week days
4. Legal to work in the United States